

# Family Register Certificate Request (For Non-Resident Issue)

Date: \_\_\_\_\_, \_\_\_\_\_ (month/day/year)

Attention: Mayor of Edogawa City

※ This request must be accompanied by identity verification documents for the person named.  
Other requirements are listed on the reverse side.

<b>Required Family Register Records</b> 必要な戸籍等の表示	Permanent Domicile		Prefecture _____	Municipality _____				
	Name of Family Head (even if deceased)				Date of Birth _____, _____ (month/day/year)			
	Name of Person Requested				Date of Birth _____, _____ (month/day/year)			
<b>Type of Required Family Register</b> 必要な戸籍等の範囲	<input type="checkbox"/> Current family register of person requested 対象者の現在の戸籍 <input type="checkbox"/> Current family register of _____ の現在の戸籍 <input type="checkbox"/> Family register of _____ maintained from birth through death _____ が生まれてから亡くなるまで在籍した戸籍 <input type="checkbox"/> Family register of person requested from birth through present 対象者が生まれてから現在まで在籍した戸籍 <input type="checkbox"/> Family register maintained by _____ from birth through present _____ が生まれてから現在まで在籍した戸籍 <input type="checkbox"/> Family register maintained by _____ from age __ to age __ _____ が _____ 歳から _____ 歳まで在籍した戸籍 <input type="checkbox"/> Other ( _____ ) その他							
	<b>Certificate</b> 必要な証明書	Non-Resident Issue 広域交付	Certificate of all Records 戸籍全部事項証明書		copies 通	Register/Deleted Register Digital Certificate 戸籍・除籍電子証明書	Family Register Digital Certificate Issue ID Code 戸籍電子証明書提供用識別符号	copies 通
			Certificate of all Deleted Records 除籍全部事項証明書		copies 通		Deleted Register Digital Certificate Issue ID Code 除籍電子証明書提供用識別符号	copies 通
			Certified Copy of Deleted Family Register (before original register revision) *Before digitalization 除籍(改製原戸籍)謄本 *コンピュータ化前		copies 通		Deleted Register Digital Certificate Issue ID Code *Before digitalization 除籍電子証明書提供用識別符号 コンピュータ化前	copies 通
	<b>Applicant</b> 請求者		<b>Address</b>				<b>Phone</b> ( _____ )	
			<b>Name</b>				Date of Birth : _____, _____ month/day/year	
Relation with Person Recorded in Family Register		<input type="checkbox"/> Person of record 本人 <input type="checkbox"/> Direct ascendant (parent or grandparent) 直系尊属(父母又は祖父母)		<input type="checkbox"/> Spouse (husband or wife) 配偶者(夫又は妻) <input type="checkbox"/> Direct descendant (child or grandchild) 直系卑属(子又は孫)				
Reason for Request, Purpose of Use (entry optional)		<input type="checkbox"/> Pension Use 年金用 Submission to _____ Pension Office of ( _____ ) procedures required for welfare, national or mutual aid pension old-age, survivor's or disability benefits. (厚生・国民・共済)年金の(老齢・遺族・障害)年金の( _____ )手続きのため( _____ 年金事務所)に提出						
		<input type="checkbox"/> Inheritance Use 相続用 Name of deceased person _____ Relation with applica _____ Date of Birth _____, _____ (month/day/year) • Date of Death _____, _____ (month/day/year)						
		<input type="checkbox"/> Other その他						
通数	手数料	受付	出力・確認	審査	個・免・経・パ・在・身・心 その他( _____ )			

## Key Points Upon Making Requests

### 1. Applicants

The only persons able to submit requests for family register certificates through the non-resident issuance format are the applicants themselves.

When the person reporting to the counter is not the applicant of record, it will be impossible to request family register certificates in accordance with the non-resident issuance format.

For this reason, it is requested that the actual applicant directly report to the counter.

(Representatives are unable to make such requests.)

If the actual applicant is unable to report to the counter, it is requested that applications be directed to the municipality where the permanent domicile is maintained on record.

### 2. Personal Identity Confirmation Documents

Applicants must submit documents capable of confirming their identity as the person in question.

When applying for non-resident issue, submission of such documents is limited to official personal identification certificates containing photographs.

### 3. Type of Required Family Register

Please enter the specific type of family register that is required.

Searches will be made for the type of family register entered at this time.

### 4. Targeted Applicant

Because this form will be used to identify the family register and other documents of the applicant, it is necessary to enter the name, date of birth and permanent domicile of the family head listed in the family register of the applicant in question.

Please be aware that when the required family register cannot be identified on the basis of the information provided, it may not be possible to issue the requested certificate.

### 5. Types of Family Register Certificates Available through Non-Resident Issue Format

Family register certificates issuable in accordance with the non-resident issue format are limited to digitalized family registers and deleted family registers. When the required family register has not been digitalized in the municipality where the permanent domicile is maintained, issuance of family registers under the non-resident issue format will not be possible. In such cases, it is requested that applications be made at the municipality where the permanent domicile is maintained.

### 6. Digital Certification (Family Register Digital Certificate Issue ID Code and Deleted Family Register Digital Certificate Issue ID Code)

**\* Use of these codes at administrative agencies is scheduled to begin from 2025.**

To facilitate utilization at administrative agencies, 16-digit codes will be issued to simplify acquisition of digitalized versions of family register certificates and deleted family register certificates (validity periods of 3 months).

When the need exists to submit family register certificates or other documents to administrative agencies, providing such codes may eliminate the need to present paper family register certificates or other items.

Please note that whether the addition of codes will actually eliminate the need to submit family register certificates or other documents will differ by each specific procedure.

For further details, please consult with the location where the procedures will be performed.

### 7. Penalties

Persons receiving issuance of family register certificates or other documents through deception or other fraudulent means shall be subject to monetary fines of up to 300,000 yen.

\*Please direct any questions to the counter personnel.