

Sample form

Family Status Form

Please fill in all applicable items in the bold frame.

Please fill out the details of employment.
 Example) For the medical industry
 ...Doctor, nurse, etc.
 For the information services industry
 ...System engineer, sales, etc.
 For the transportation (shipping) industry
 ...Driver, vehicle mechanic, clerical work, administration, etc.
 For the social welfare service industry
 ...Nursery school teacher, care (welfare) worker, care worker (helper), etc.

		Father's status		M	
Employment	Place of employment (job offer) Name	○○○ Ltd. Currently working [officially employed]		△△△ Ltd.	
	Place of employment (job offer) Address	OO ▲-▲-▲ Edogawa-ku		OO ▲-▲-	
	Place of employment (job offer) Number	03 (xxxx) xxxx		03 (xxxx) xxxx	
	Type of occupation	Sales		Business	
	Home ⇒ Workplace Commute time Commuting method	One way Hours 30 Minutes Train / Bus / Car / Bike / Bicycle / Walk		One way 1 Hours Train / Bus / Car / Bike / Bicycle / Walk	
Expected delivery date (Required)	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Expected Date of Birth: xx DD xx MM xxxx YYYY				
	Plans after maternity leave *If you are expecting a baby, circle one of the boxes.	Obtaining childcare leave Returning to work Job search * If you are taking childcare leave, please enter the period in the section below.			
Childcare Leave In the process of obtaining (planned)	No · Currently taking · Scheduled (DD/ MM/ YYYY~ DD/ MM/ YYYY)		<input checked="" type="checkbox"/> No · Currently taking · Scheduled (DD/ MM/ YYYY~ DD/ MM/ YYYY)		
	Illness		Illness		
Mental and physical conditions	Disorder name () Handbook No · Yes (Handbook grade/ degree)		Disorder name () Handbook No · Yes (Handbook grade/ degree)		
	Care and nursing		Care and nursing		
Education	School name				
	Location of school				
	Period of study	Enrolled MM YYYY - Expected Completion Date MM YYYY		Enrolled MM YYYY - Expected Completion Date MM YYYY	
	Type of school	University/vocational training school/technical school/ Japanese language school/Others ()		University/vocational training school/technical school/ Japanese language school/Others ()	
	Home ⇒ School Commute time Commuting method	One way Hours Minutes Train / Bus / Car / Bike / Bicycle / Walk		One way Hours Minutes Train / Bus / Car / Bike / Bicycle / Walk	
If Non-existent	Deceased/Divorced/Unmarried/Other () From DD/ MM/ YYYY		Deceased/Divorced/Unmarried/Other () From DD/ MM/ YYYY		
Other (including disaster recovery, etc.)					

Please put a "O" in one of the situations at the time of application.
 Parent and child if expected to have a baby is "Yes"
 Please attach a copy of your (mother and child) health handbook (cover page and expected delivery date).
 Also, be sure to fill in the "Plans after maternity leave" section.
If you find out that you are pregnant after applying, please contact the Childcare Section of the Childcare Division as soon as possible.

If you have taken or plan to take childcare leave, please put a "O" in the [Currently taking] or [Scheduled] box.
 Also, please indicate the period of childcare leave that has been confirmed at the time of application.

Please fill out this form if you are a single parent due to one of the following reasons: death, divorce, unmarried, missing, or detention.
 Please also submit documentation to prove this.

<<Please fill in all the fields below>>

Public Livelihood Assistance	<input checked="" type="checkbox"/> Not receiving · Receiving · Applying (will start to receive from the MM/DD/YYYY)					
Grandparent's Status	Name		Age		Current Situation	
					Daytime *Circle one of the following	
Mother's side of family	Father's side of family	Grandfather	Edogawa Midosuke	58	<input checked="" type="checkbox"/> Living together (Reason for not being able to provide childcare: Due to work <input checked="" type="checkbox"/> Disability Certificate) <input type="checkbox"/> Living separately (Address:)	<input checked="" type="checkbox"/> Company employee, etc. · Self-employed Unemployed · Illness · Other
		Grandmother	/ <input checked="" type="checkbox"/> Non-existent		<input type="checkbox"/> Living together (Reason for not being able to provide childcare: <input type="checkbox"/> Disability Certificate) <input type="checkbox"/> Living separately (Address:)	Company employee, etc. · Self-employed Unemployed · Illness · Other
	Mother's side of family	Grandfather	Chuo Ichiro	65	<input type="checkbox"/> Living together (Reason for not being able to provide childcare: <input type="checkbox"/> Disability Certificate) <input checked="" type="checkbox"/> Living separately (Address: △△▲-▲-▲, OO City, xx Prefecture)	Company employee, etc. · Self-employed <input checked="" type="checkbox"/> Unemployed · Illness · Other
		Grandmother	Chuo Rakuko	63	<input type="checkbox"/> Living together (Reason for not being able to provide childcare: <input type="checkbox"/> Disability Certificate) <input checked="" type="checkbox"/> Living separately (Address: △△▲-▲-▲, OO City, xx Prefecture)	<input checked="" type="checkbox"/> Company employee, etc. · Self-employed Unemployed · Illness · Other

Please indicate the name, age (as of April 1 of the year in which you wish to enroll the child), and current status of the grandparents from the child's point of view, and put a "O" in one of the daytime situations.
 If the reason is "death" or "unknown", please check the box next to [Non-existent].
 If living separately within Japan, please fill in the address.
 If living abroad, please fill in the name of the country.

Some important notes on application for admission (transfer) to nursery school and after admission are shown. Please be sure to review all items and check the appropriate boxes.

Family Status Form [Reverse Side]

<<Notes and pledge to return to work regarding enrollment and continuation in nursery schools, licensed child day care centers, and community-based day care services>>

*Please read all items carefully and check the appropriate box.

Notes	Confirmation section
① Please be sure to submit all necessary documents for coordinating the use of nursery schools, licensed child day care centers, and community-based day care services (hereinafter referred to as "daycare facilities") by the due date. If documentation is not submitted, the applicant will not be eligible for utilization adjustments.	<input checked="" type="checkbox"/>
② Private childcare centers, centers for early childhood education and care, and community-based childcare services (hereinafter referred to as "private childcare facilities") have unique characteristics, depending on the facility. If you wish to enroll your child, please visit the facility with your child and receive an explanation of the childcare policy, etc.	<input checked="" type="checkbox"/>
③ Some facilities have a maximum age limit for being eligible for care, and the actual period may be shorter than the preferred period.	<input checked="" type="checkbox"/>
④ In principle, private childcare facilities will conduct admissions starting from those who have it as their highest preference. (For details, see page 21 of the "Guide to Admission"). The ward childcare centers will be adjusted from the one with the highest utilization adjustment index, not according to the order of preference.	<input checked="" type="checkbox"/>
⑤ The standards for admission-related decisions are determined by the employment status at the time of application. If you start working (except for cases of childcare leave) by the first day of the month following the month you wish for your child to enter nursery school, it will be treated as an unofficial offer of employment.	<input checked="" type="checkbox"/>
⑥ After enrollment, please re-submit an employment certificate or other documents in order to reconfirm employment and family situation. Adjustments will be made based on the assumption that the applicant's employment and family situation at the time of application will not change after the child's enrollment. If your work or family situation changes prior to the month your child is enrolled, the acceptance may be cancelled or your child may be withdrawn from nursery school.	<input checked="" type="checkbox"/>
⑦ If the contents of the application are not true, the result of admissions-related decisions or the acceptance to the nursery school, etc. may be nullified. In addition, if your child cannot attend interviews or medical examinations by the day prior to the admission date, or depending on the result of the medical examination, the result of the admissions-related decisions for the nursery school, etc. may be nullified.	<input checked="" type="checkbox"/>
⑧ If there is no longer a need to enroll the child in a nursery after application, or if there is a change in the details of the application (family situation, employment status, etc.), notification must be submitted. Please get in contact as soon as possible.	<input checked="" type="checkbox"/>
⑨ Please note that you cannot go back to the original nursery after your request for a transfer is accepted.	<input checked="" type="checkbox"/>
⑩ The hours indicated in the certification of need for childcare differ from the actual hours of care. The actual hours of care will be determined by the director of the facility after the decision to use the service is made, depending on the family's situation.	<input checked="" type="checkbox"/>
⑪ The period of approval for those seeking employment is three months from the date of enrollment. Please submit proof of employment after the start of work by the 15th day of the third month. If a work certificate is not submitted, the child will be dismissed from the school.	<input checked="" type="checkbox"/>
⑫ The period during which a child can attend nursery school, etc. due to the mother undergoing childbirth is within a total of five months, including the month during which the baby is due and two months before and after.	<input checked="" type="checkbox"/>
⑬ The ward will not be responsible for any delay, non-delivery, or loss of the submitted documents due to postal accidents, etc. Please note that we will not be able to confirm the arrival of your documents by phone.	<input checked="" type="checkbox"/>
⑭ The requirement for continued enrollment at nursery schools, etc. is that the parent/guardian must be working, attending school, or providing nursing care for 48 hours or more per month (excluding transportation time and break time). If there is no longer a need for childcare, the child will be dismissed.	<input checked="" type="checkbox"/>
⑮ In principle, the child will also be withdrawn from nursery school, etc. in the following cases. <ul style="list-style-type: none"> ◆ If the child has not attended a childcare facility for more than two months and the need for daycare is not recognized ◆ If you move out of Edogawa Ward (however, if the prescribed filing procedures are followed, your child may be able to attend nursery school) ◆ In case that the documents indicating the reason childcare cannot be provided, which are periodically checked, are not submitted 	<input checked="" type="checkbox"/>
⑯ User-paid amount (childcare fee) is based on a monthly basis. Even if you leave in the middle of the month, you will be charged one month's worth of user fees (childcare fees).	<input checked="" type="checkbox"/>
⑰ If the user's payments (childcare fees) are overdue without a valid reason, the result of admissions-related decisions may be withheld.	<input checked="" type="checkbox"/>
⑱ If you wish to extend the period of receiving childcare services (the hours of childcare vary depending on the classification of standard hours and reduced hours) <ul style="list-style-type: none"> ◆ To apply for extended childcare at a ward nursery school, you need to submit a separate "Extended Daycare Application Form". ◆ For extended childcare at private childcare facilities, you must apply directly to each school after receiving an admission offer. 	<input checked="" type="checkbox"/>
⑲ This application form is valid until the end of the school year of the month in which you wish to enroll your child at the school (until March). A separate application is required for enrollment from April of the following year.	<input checked="" type="checkbox"/>
⑳ If there is a change in the certification classification, your child may not be able to continue attending the nursery school.	<input checked="" type="checkbox"/>
㉑ Due to the number of applications, it will take some time to issue certificates for those who applied for admission in April, so it will be sent together with the notice of the result of admissions-related decisions.	<input checked="" type="checkbox"/>

If you are planning because you plan to return to work after maternity or childcare leave, please confirm and check the details of your reinstatement pledge.

Pledge to return to work *If you are returning to work after childcare leave or pre/postnatal leave, please be sure to fill out this form.

If my child is admitted, I will return to work by the first day of the month following the month of admission if I am on childcare leave, or after the end of maternity leave if I am on prenatal or postnatal leave, and submit a certificate of employment within two weeks of returning to work to prove this fact. I agree that if I do not return to work by the first day of the month following the month of enrollment, or after my maternity/paternity leave ends, with the same level of work content, hours and days as at the time of application, or if I do not submit an employment certificate within the set time period, the offer of admission will be cancelled and my child will be withdrawn from the childcare facility.

*If you are offered admission, you must return to work even you have other children who have were accepted or have not applied.

[For those who have not applied for childcare leave] If you have not applied for childcare leave, please check the box that indicates how your child is being taken care of.

Childcare provider Certified childcare center Company-led childcare facility Child(ren) will come with me to work Grandparents Other ()

◆ I agree to the above precautions and reinstatement pledge.

XX DD/ XX MM/ XXXX YYYY Name of parent/guardian (signature) Edogawa Taro

★If your child was not admitted to the nursery school as a result of the screening process, please check one of the following boxes (1-5) and fill in each item. (Does not affect admission-related decisions.)

- ① I will extend childcare leave. ⇒ a. I do not wish to return to work in the middle of the fiscal year b. I will return to work as possible, even in the middle of the fiscal year
- 2 Child will accompany father/mother() to work. ⇒ Childcare center available at workplace Yes
- 3 Applying for childcare provider services. (*0-year old class only) ⇒ Applied Planning to apply
- 4 Considering other ways to take care of the child. ⇒ Parents Grandparents Relatives Certified daycare center Company-led daycare center Other unlicensed daycare facility (babysitters, family support, etc.)
- ⇒ If there is a specific facility you are considering, please provide the name of the facility. Facility name ()
- 5 My child will continue attending the current childcare facility.

Be sure to put your signature.